

**MSGR. JOHN W. MIGNOT
MEMORIAL SCHOLARSHIP PROGRAM
Sponsored by the Pennsylvania State Association of County Fairs**

General Information Sheet for Member Fairs

Purpose

To provide financial assistance to students attending college (or other type of institution of higher learning) who are/had been active in their local fairs.

Awards

Maximum of six (6) \$1,000 scholarships will be awarded annually.

Eligibility

Applicant must be a Pennsylvania resident, currently (or had been previously) active for at least 2 years in a fair that is a member of **PSACF** (PA State Association of County Fairs), and will be attending college (or other type of institution of higher learning) the Fall semester of the current year. Applicant can submit only one application per year. Applicant can receive this award only one time to give other applicants the opportunity to receive this award.

Application

Application **must** be downloaded from the PSACF website, www.pafairs.org (available in PDF Format), completed by the student, printed out, signed by the applicant and a parent or guardian, and then submitted to a member fair for endorsement. Handwritten applications will **not** be considered. Students should contact their local fair in advance to confirm membership in the PSACF. A complete list of PSACF members can be found on our website.

Selection Process

The Scholarship Committee will determine the year's scholarship recipient(s).

Deadlines for applications are as follows:

- June 30 – Student to member fair.
- July 31 – Member fair to respective PSACF Zone Chairperson:
 - Zone 1 – Sam Zaffuto
 - Zone 2 – Dr. David Reese
 - Zone 3 – Debbie Stephenson
 - Zone 4 – Dr. Sally Nolt
- August 31 – PSACF Zone Chairperson to Scholarship Committee Chairperson.

Scholarship Committee

The Scholarship Committee will be comprised of the immediate past president and four members of the Pennsylvania State Association of County Fairs. The four selected members shall be from different zones within the Pennsylvania State Association of County Fairs, each serving a two-year term (zones 1 and 3 - appoint in even year, zones 2 and 4 – appoint in odd year). The President will select two new members at the annual

convention. In addition, the President will select a Chairperson from among those on the committee having one year of service remaining.

Scholarship Committee Responsibilities

Scholarship Committee members will each be provided copies of all application documents. They will rate each applicant and forward their ratings on the forms provided to the Scholarship Committee Chairperson. The Chairperson will total all ballots and provide each member a copy of the individual and total results. Recipients will be determined by the highest totals. The decision of the Scholarship Committee will be final.

Chairperson Responsibilities

The Chairperson will provide each committee member with a Score Sheet for the tabulation. S/he will transmit copies of all applications, secure the individual rankings and provide each member a copy of the combined rankings. The Chairperson will advise the nominating fair, and respective PSACF Zone Chairperson, of a winning applicant. The Chairperson will request checks from the Association Treasurer payable to the recipient and have checks forwarded to the respective individuals after proof of completion of the Fall semester has been received.

2011 Chairperson: Bruce Koppenhaver
Msgr. John W. Mignot Memorial Scholarship Committee
PO Box 546
Gratz, PA 17030
866-814-6985
email: PSACF@pafairs.org

Selection Schedule

1. Application packets will be available for all member fairs at the PSACF Spring Zone Meetings.
2. Applicants must download their application form from the PSACF website, www.pafairs.org.
3. Member fairs must submit applications to respective PSACF Zone Chairperson who, along with the PSACF Zone Secretary, will select a maximum of six (6) applications. The selected applications must be sent to the Scholarship Committee Chairperson.
4. The Scholarship Committee will make its selections no later than September 30 and notify nominating fairs, and respective PSACF Zone Chairperson, with winners within one week thereafter. Non-winners will be notified shortly thereafter.
5. Scholarship award letters will be available for presentation at the appropriate PSACF Zone Meeting.
6. Scholarship checks will be mailed for use in the 2nd semester. Checks will not be mailed until a transcript of the 1st semester has been received by the Scholarship Committee Chairperson.

Biographies

Each fair that has a scholarship winner will be asked to submit to the PSACF Executive Secretary/Treasurer a brief bio and photo of the winner. These will appear in the PSACF newsletter.